

Prince William Hockey Club
Executive Committee Meeting October 13, 2003

The meeting was called to order at 7:43 PM.

The following executive committee members were in attendance: Rosemary Ocksrider, Steve Stewart, Sean Evans, Bill Elder, Nancy McDonald, Mike Artist and Terry Sullivan. Ben Brainard and Jim Minick were also in attendance.

President's Report – No report

Executive Secretary – All travel team fees were set in September via e-mail and were not reflected in the minutes. Nancy will print them and add to the PWHC records. Sean Evans made a motion to accept the September minutes, Steve Stewart seconded, and the motion passed. Doug Thompson noted that the directions to SkateQuest were not on the PWHC website. Doug will send the directions to Angie Bailey to post.

Nancy reported on the PWHC Golf Tournament for the tournament coordinator's John and Lynn Hess. The golf tournament was a great success and should bring in approximately \$5400 for the club. Lynn felt that she received very little support from the House and Inline families. It was noted that even though the vast majority of participants were from Travel programs, several of these families also participate in Inline and/or House programs too. Lynn will work with Rosemary to finalize the finances. Several golfers have not yet paid. Lynn would like to see more families support the club's fundraising efforts next year and participate in this fun event.

Travel – Doug Thompson reported that the travel jerseys would be available for distribution to team managers on 10/15/03. The PWHC will host coach's clinics at SkateQuest on 12/6/03 (Level 1) and 12/7/03 (Level 2). Doug noted that the CBHL requires a minimum of a Level 2 certification for all coaches. Doug was concerned about our Girls U/19 team. Terry will call Patrick Keough for clarification. Doug does not know when the new CBHL score sheets will be available. He will look into this tomorrow.

Finance – Rosemary Ocksrider questioned what we provided to corporate sponsors of the PWHC. Bill Elder made a motion that corporate sponsors receive recognition on the PWHC webpage. The motion was seconded by Rosemary and the motion passed.

Rosemary noted that the Pee wee AA had a webpage and that Angie Bailey will be adding a link to all travel team WebPages.

Rosemary did not have financial statements available.

Rosemary reported on the accounts receivable and cash as of 9/30/03 (see attached). Rosemary will be sending a check to the CBHL tomorrow for \$220 for each of the 9 travel teams for a total of \$1980. Rosemary reported that she has received the ice invoice

for the Girls U/19 teams, but not all of the players are registered with PWHC. She will speak to the team manager and get all of the registration forms by Friday prior to paying the ice bill.

Rosemary had the following refund requests. Each case was discussed at length and the following decisions were made:

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- Brooks – Registered with PWHC, then decided did not want to play. Requested the \$350 non-refundable deposit be refunded. Request denied.
- Winters – Registered with PWHC, requested the \$30 USA Hockey fee be refunded. Request denied.
- Minick – Registered for Squirt travel, made the travel team and practiced and played for one month. Now wants to transfer to PWHC house. Requested a credit for the difference between travel and house fees minus the portion of the season that he played travel. Request approved. Bill Elder and Sean Evans will calculate what the prorated credit will be.
- Beck – Registered for Midget House. Does not want to play house due to only two teams. Requests credit of fees to brother's account. Sean Evans will call the Beck's and explain the plan for the Midget House season which will include many games with other teams (high school and other club's house teams).
- Cox – New to town. Tried for three weeks to get someone to return call to register son for Mite Program. Requests prorated fee due to missing the first two weeks of season. Request approved – Rosemary will credit the account \$26.
- Castro- Registered for house, decided not to play. Requests refund of \$350 non-refundable deposit. Request denied.
- Eslinger – Registered two players for house. One playing, one not playing. Requests application of \$350 non-refundable deposit for non player be applied to the siblings account. Request denied.

A decision was made that all of the non-refundable deposits that were denied a refund (in accordance with the PWHC Operation Guidelines), may apply the money towards any PWHC program, for the player in question, until April 2004.

House – Sean Evans introduced Ben Brainard who wished to request an exception to the PWHC “Move Up” policy for his son, Colby Brainard. Ben Brainard explained his case. Colby is 10 years old and is a Squirt who evaluated in the top 5-10 Squirts. Mr. Brainard wanted to move Colby up to Peewee House where he evaluated 18th in Peeweess. Steve Stewart made a motion to deny the request, Bill Elder seconded and the motion passed. The PWHC “Move Up” Policy as stated in the Operational Guidelines is that a player must evaluate in the top 5 of the division that he/she would move in to.

Sean Evans reported that all of the house teams had been selected. Select teams will be determined by 10/25/03. Sean requested that a fee be determined for Select Teams. After some discussion, Bill Elder made a motion that the fee for Squirt, Peewee and Bantam Select be \$250 and Midget Select be \$265. No goalie discounts apply and these fees do

NOT include jerseys. The motion was seconded by Sean, and passed. The fee was not determined for the Mite Selects. Sean reported that the Squirt Select coach would be Chris Layman and the Bantam Select coach would be Mark Daire.

Sean is trying to get a meeting together this week to start plans for the House Christmas Tournament. Sean will be putting together an end of the season in house playoff tournament. Sean requested money to purchase 4 goalie sticks and 4 goalie guards for the house program. Bill made a motion to allocate up to \$300 for this purchase, Rosemary seconded, the motion passed.

Jerseys have not yet been ordered. All House e-mail addresses have been sent to Laurie Bodenheimer for the PWHC distribution lists. Nancy McDonald suggested that Sean and Rosemary get their house lists together for a quality control check.

VP Operations – Bill requested that board members make sure that all of the appropriate board members are included in communications (e-mail) so that nothing falls thru the cracks. Bill also feels that we need a PWHC Program Guide (similar to the Travel Program Guide) that would consistently answer all of the common questions that we field. It would include information about all PWHC programs, including the travel ice program, the house ice program, special information about the mite and mini-mite ice programs, and inline travel and house programs. Sean will start drafting the house ice portion of the document by the end of the year.

Bill reported that Catherine Mussett, a new PWHC member, is interested in volunteering her skills in Marketing. She will evaluate our communication, webpage, etc and offer advice and/or suggestions.

Bill feels that the board needs to be making voting decisions at our monthly meeting except for in an emergency situation. E-mail votes should only be used when a decision can not wait.

Bill requested a budget to purchase the USA Hockey Parent Conduct video tapes. Nancy made a motion to allocate up to \$100 for this purpose. Rosemary seconded, and the motion passed.

Coach- Terry reported that he met with the coaches in order to design a dress code for travel players and a Zero Tolerance Rule. He needs to schedule a coaches meeting to discuss the small games concept.

Inline – Mike Artist reported that he extended the fall house season to 11/23/03.

Membership – No report. Cassandra Moore was not in attendance.

The meeting was adjourned at 11:17 PM.

