

# HOW TO REGISTER YOUR PLAYER TO PLAY HOUSE ICE HOCKEY FOR PRINCE WILLIAM HOCKEY CLUB 2005 – 2006

There are two ways to register with Prince William Hockey Club (PWHC) this year: online or with paper forms. We are pleased to announce the advent of online registration for the convenience of our members.

The online registration process has two components for all participants: (1) register with USA Hockey and (2) register with PWHC via an online registration program called Demosphere or in person. In the past PWHC has automatically registered all players and coaches with USA H as part of the PWHC registration process and has included USAH fees as part of the PWHC registration fees. This year, USAH is transitioning to on-line electronic registration separate from PWHC's registration process. USAH registration by all players and coaches is required since it provides sanctioning and insurance coverage.

The online registration process is detailed below. But, don't worry, if for some reason, you prefer not to register online, PWHC will still have two in person registration events at SkateQuest, July 23<sup>rd</sup> from 10 – 2 and August 13<sup>th</sup> from 10 – 2 in conjunction with the annual Hockey Swap. The early registration discount ends August 13<sup>th</sup>, 2005.

## HOW TO REGISTER ONLINE FOR HOUSE ICE HOCKEY

### STEP 1

- q Go to [www.usahockey.com](http://www.usahockey.com)
- q Click on online registration
- q Follow the steps to register your player with USA Hockey and pay the \$35.00 USAH registration fee. (This covers player medical coverage, affiliate liability coverage and USA Hockey magazine for the year.) This fee has previously been assessed as part of your PWHC registration fee.
- q Print out your confirmation page. You will also receive an email with your confirmation number on it.
- q You may either mail your confirmation page to PWHC, PO Box 1638, Dale City, VA 22193 or email your confirmation number to PWHC's registrar at [iceregistrar@pwhockey.com](mailto:iceregistrar@pwhockey.com).

### STEP 2

- q Go to [www.pwhockey.com](http://www.pwhockey.com) and click on the online registration link or you may go directly to our secure server at <https://ssl.demosphere.com/PWHC>
- q Follow the steps to register your player with PWHC and pay your fee or your deposit. Payment may be made by credit card or check.
- q Print out your registration confirmation / waiver page for your records.

### STEP 3:

- q You're done! PWHC's fall season begins September 17 with evaluations for all house ice players. Please check our website at [www.pwhockey.com](http://www.pwhockey.com) after September 1st to find out when your player's age group takes the ice. Teams are selected following the evaluations. Travel teams have been selected and are currently practicing.